

CFMS FILLABLE SCORE SHEET

Score Sheet for BULLETINS	Published: Month _____	Year _____	
Name of Bulletin: _____		Class: MINI SMALL LARGE NEW EDITOR	
Club Editor: _____	Editor Email: _____		
Editor's Address: _____			
City: _____	State: _____	Zip: _____	
Club Name: _____			
Club Address: _____			
City: _____	State: _____	Zip: _____	
ITEMS SCORED: (No penalty for type of reproduction)		Pts.	Deductions
1. FIRST IMPRESSION: Legible, neat attractive (Maximum – 5 points)		5	
2. VITAL INFORMATION: (Maximum – 15 points)			
A. Bulletin title, club name, city, state (on cover or front page)		3	
B. Publication date (cover or page 1, and on each page)		2	
C. Return address on outside cover (mailing area)		2	
D. Editor's name and address		2	
E. Club officers, club address or contact info, dues, purpose, club federation		4	
F. Date, time, place of regular meeting		2	
3. FORMAT/EDITORSHIP: (Maximum – 39 points)			
A. Pages numbered & dated, bulletin name on each page		3	
B. Headings, margins, white space, spacing good; typing neat & clean; no points deducted for single-column pages		8	
C. Orderly & interesting arrangement of subjects		3	
D. Spelling & grammar acceptable		5	
E. ALL articles credited to writers/publications; borrowed articles credited to writers or publications & dated		5	
F. Info/articles appear correct, no glaring inaccuracies		4	
G. Good use of illustrations (graphics, maps, club logo, cartoons, etc.)		2	
H. Variety of material appears to fulfill needs of this club		4	
I. No apparent copyright violations		5	
4. CLUB NEWS (Maximum – 20 points)			
A. Programs announced, previous program reviewed		3	
B. Highlights or minutes of last club meeting		3	
C. Committee/board meeting reports, president's message		3	
D. Field trips, workshops/classes, community/federation projects		3	
E. Coming events, or calendar of club activities		3	
F. Events/shows/news of other clubs		3	
G. News of members		2	
5. FEDERATION NEWS (Maximum – 8 points)			
A. American Federation News		4	
B. Club's Regional Federation News		4	
6. ARTICLES (Maximum – 13 points)			
A. Education, hobby-related		3	
B. Hints & tips, safety info, book reviews, humor, etc. (variety as meets club needs)		3	
C. Original articles and items submitted by club members		4	
D. Articles from exchange bulletins and/or other sources		3	
Total deductions:			
Total Points Awarded:			

CFMS Judge: _____

Checked by: _____